

OVPR* Roles and Responsibilities by Service - Revised Dec. 7 2012

Programs	Development (program promotion; proposal advice)	Pre-award (proposal submission, contract negotiation)	Award (account opening, notification, etc..)	Post-award (compliance performance monitoring, etc.)	Comments
Capacity Development– AVPR 1 (Dr. Heap)					
Research Chairs and Awards and Prizes (internal and external; CRC, URC, CERC)	RCCA	RCCA	RMS	RMS	CFI component handed through SDI which will coordinate with RCCA
International research development (internal and external; CIDA, IDRC,others)	INTL	TTBE / INTL	RMS	RMS	Contract negotiation to be coordinated between TTBE and International Research as projects evolve
Internal programs (UROP)	AVPR 1	AVPR 1	RMS	RMS	May be extended to include other Capacity Development programs
MEDI - Premiers Discovery award and Premier’s Prize in Research Excellence	RCCA	RCCA	RMS	RMS	
MEDI - Early Researcher awards	RCCA	RCCA	SDI	SDI	
Tri-council ‘training’ programs (Incl. NSERC CREATE program) and CIHR equivalents)	RCCA	RCCA	RMS	RMS	
Student Internship Programs (MITACS, Connect Canada)	AVPR 1/TTBE	TTBE	RMS	RMS	TTBE involved in documentation with industrial partners
Research Management Services – Executive Director					
Tri-council (NSERC/SSHRC/CIHR) Grants (Discover, RTI, Strategic, Operating, etc.)	RF/RMS	RF/RMS	RMS	RMS	
Other Federal Government Grants (i.e. Canadian Heritage)	RF/RMS	RF/RMS	RMS	RMS	
Internal Faculty funds	Faculty/RF	Faculty/RF	RMS	RMS	
Internal programs (RDP,	RF/RMS	RF/RMS	RMS	RMS	

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Conference on campus, other Excluding Core/IOF, UROP,					
Medical and other foundations (Bickell, H&SFO etc)	RF/RMS	RF/RMS	RMS	RMS	
Other grants	RF/RMS	RF/RMS	RMS	RMS	
NCE Host Administration (Stroke & Stem cell Network)	n/a	n/a	n/a	RMS	
'Large projects' (CURA, Partnerships, Strategic, etc.)	RF/RMS	RF/RMS	RMS	RMS	May involve CFI (SDI) &/or contracts (TTBE)
SDI / AVPR 2					
CFI infrastructure	SDI	SDI	SDI	SDI	
MRI Infrastructure (ORF-RI)	SDI	SDI	SDI	SDI	
Internal: Core Facilities	SDI	SDI	SDI	SDI	
MRI ORF-RE (incl. ORDCF)	SDI	SDI	SDI	SDI	Coordinate industry contracts with TTBE
TTBE/AVPR 2					
Tri-council (NSERC/SSHRC/CIHR) Partnerships Programs (IRC, CRD, ENGAGE, Strategic Networks, CHRP etc.)	TTBE/RF	TTBE	RMS	RMS	Coordinate with TTBE and RMS for proposal submission and post-award management of project components
Federal Government Contracts (NRC, DND, HRDC, PWGSC, Health Canada, etc.)	TTBE	TTBE	RMS	RMS	
4th Pillar organisations (OCE, CANARIE, PRECARN)	TTBE	TTBE	RMS	RMS	
Genome Canada	TTBE	TTBE	RMS	RMS	
NCE Existing (non-uOttawa host)	TTBE/RF	TTBE/RF	RMS	RMS	

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CECRs (Centers of Excellence for Commercialization of Research)	TTBE	TTBE	RMS	RMS	
Government Partnerships programs	TTBE	TTBE	RMS	RMS	
Industry-led partnerships (Collaboration/Contract)	TTBE	TTBE	RMS	RMS	
Provincial Contracts (non-MEDI) (Ministry of Education, MOHLTC)	TTBE	TTBE	RMS	RMS	Coordinate with RMS if granting programs
Technology Development & Proof-of-Principle (NSERC I2I, OCE TTN, CIHR PoP)	TTBE	TTBE	RMS	RMS	For many programs TTBE involvement, and endorsement of IP commercialization strategy is required before proposal submission
Material Transfer Agreements	TTBE				TTBE to coordinate with ACVS/Risk Mgt.
Intellectual Property and Research Commercialization	TTBE				Contact TTBE as soon as possible on these matters.
Student Entrepreneurship	TTBE				TTBE works with external partners and Faculties on these support programs
New Major Institutional Initiatives					
New NCE proposals			RMS	RMS	Pre-award support to be determined by OVPR on a case-by-case basis
Other programs					Pre- and post-award programs to be determined/allocated by OVPR
Commercialization Plans	TTBE				Many initiatives require commercialization strategy in proposals. If sufficient lead time TTBE can assist

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